

BARTON-ON-THE-HEATH PARISH COUNCIL
MINUTES OF THE ANNUAL GENERAL MEETING
HELD IN THE VILLAGE HALL on 29th May 2014 at 7.30pm

Present: Councillors: Brigadier J F Rickett (Chairman), Lt Col J B Henderson (Vice-Chairman), Mrs G Cathie, Mrs L Hayman-Joyce, Mrs L Graham
Clerk: Mrs H Seymour-Smith
Hon. Treasurer: Mr J Castle
Mr J Shipton (Internal Auditor)
Public: Mr J Hayman-Joyce, Mr R Graham, Mr D Poulson, Mr J Mathias, Mr A Jones, Mr C Fance, Mr C Maynell

1. Apologies: none
2. The Minutes of the Annual General Meeting on the 7th June 2013 were approved, and the Chairman signed them.
3. Accounts for the year ending 1st April 2014. The Hon. Treasurer presented the End of Year Statement which accompanied the Annual Return - See Appendix 1. He stated that there had been no unexpected expenditure and allowing for the Election Reserve, which would be back to the £500 recommended by the District Council, the balance in hand in the Community Account for use by the Parish Council was £149 which would be carried over to 2014 -15. The balance in hand for the Savings Account available to the Council was £1,347. The accounts had been checked and approved by the Internal Auditor. The Council approved the Statement.
4. The Annual Return, which had been completed by the Hon Treasurer and Internal Auditor was approved and signed. The Hon Treasurer reported that he had also prepared a Statement for the Chairman of the South Warwickshire Neighbourhood Watch whose funds are held in the Savings Account. This is now a requirement of the External Auditor and would accompany the Annual Return to distinguish those funds which are not available to the Parish Council.
5. Chairman's Report – See appendix 2.
6. Council Officers' Expenses – none reported.
7. Election of Chairman for 2014-2015:
Brigadier J F Rickett was re-elected.
8. Election of Vice-Chairman for 2014-2015:
Lt Col J B Henderson was re-elected.
9. Appointment of Parish Clerk for 2014-2015:
Mrs H Seymour-Smith was re-appointed.
10. Appointment of Honorary Treasurer for 2014-2015:
Capt J Castle was re-appointed.
11. Appointment of Internal Auditor for 2014-2015:
Mr J Shipton was re-appointed.
12. Any Other Business:
 - a. The Vice-Chairman said a new Minute Book would soon be needed and it was agreed that he would find out the cost for the next meeting.
13. Date of next Annual General Meeting: Friday 24th April 2015 at 7pm

Appendix 1.

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE FINANCIAL YEAR 2013 -14
END OF YEAR STATEMENT

DATE	ITEM	AMOUNT	TOTALS	RECLAIM- ABLE VAT
01 April 2013	Opening Balance			
	Parish Council Funds	£562.46		£45.20
			£562.46	
	add RECEIPTS			
18 April 2013	Precept 1st Instalment 50%	£489.50		
26 September 2013	Precept 2nd Instalment 50%	£489.50		
05 December 2013	Grass Cutting Refund	£177.04		
	Sub Total	£1,156.04		
	TOTAL RECEIPTS		£1,718.50	
	less PAYMENTS			
	<u>South Warwickshire Neighbourhood Watch</u>			
	<u>Parish Council</u>			
12 April 2013	Link subscription for L. Graham	£7.00		£0.00
19 July 2013	Website	£49.91		£7.97
23 September 2013	R.Smith (Grass cutting)	£120.00		£0.00
10 October 2013	Zurich Municipal (Insurance)	£177.00		£0.00
10 October 2013	Little Compton CFR	£50.00		£0.00
12 October 2013	Village Hall (Hire for 2013)	£120.00		£0.00
27 January 2014	Website	£9.85		£1.48
27 January 2014	Website	£49.91		£7.97
22 March 2014	Link subscription for L. Graham	£7.00		£0.00
	(Sub total)	£590.67		
	<u>Transfers</u>			
11 January 2014		£503.00		
	Sub Total	-£1,093.67		
	TOTAL PAYMENTS		-£1,093.67	
				VAT Refund
31 March 2014	CURRENT ACCOUNT BALANCE OF FUNDS IN HAND		£624.83	£62.62

RECONCILIATION

31 March 2014	Balance of Funds in Hand	£624.83
	Less:- £475 Election Reserve	-£475.00
31 March 2014	Available to the Parish Council	£149.83

SAVINGS ACCOUNT

31 March 2014	Balance of Funds in Hand	£1,674.10
	(Annual interest earned £1.17)	
	Less:- SWNW account	-£326.85
31 March 2014	Available to Parish Council	£1,347.25

Statement prepared by: John Castle, Hon Treasurer, Barton on the Heath Parish Council

Appendix 2

CHAIRMAN'S REPORT 2013 - 2014

1. Since the AGM held on the 7th June 2013 there have been Ordinary General Meetings held on the 7th June 2013, the 25th October 2013, the 24th January 2014 and an Extraordinary General Meeting, which was held on the 15th April 2014.
2. Owing to the sad death of Mrs Pelcznski, Mrs Linda Graham was coopted on to the Council in her place.
3. The annual Precept was set at £980.
4. The village finances remained satisfactory with a total of £1346.78 in the savings account and with £211.59 in the current account.
5. A review of our insurance arrangements had been carried out by the Hon Treasurer and approved by the council.
6. The accounts had been approved without comment by the external Auditor.
7. Grass cutting had been carried out under the auspices of Stratford District Council, which has saved the village £75. However the results have not been entirely satisfactory and it is hoped that a better job is made of it next year; if not we will return to our past method of organizing our own contractor.
8. The village website has been redesigned to great effect by Mr S Johnston. Mrs Linda Graham will continue to run it as before.
9. The first part of the Hicks project (the construction of two houses on the NW corner of the village) is practically complete and work has started on the final part with construction of farm buildings on the Long Compton road.
10. Planning proposals by Mr and Mrs Seymour Smith for the building of an Eco House - the Sheds (Application 14/00798/FUL) outside the village boundary on the farm track to the west of the village beyond North Lodge were opposed by the Council by a majority decision of 3 to 1. Members of the public, who attended the EGM, voted 14 to 10 for the Application. It seems that the village is totally divided on this project.
11. I would like to place on record our thanks to the Honorary Treasurer, the Parish Clerk, the Internal auditor and Mr Johnston for the work they have done in the service of our Parish Council during the last year.

J F Rickett
Chairman
29th May 2014